

Working Groups - Terms of Reference for the Period 2018-2020

The Charter of the European Region of the WCPT (European Region) sets out the basis for Working Groups (WGs) of the European Region, to fulfil certain tasks or develop areas of specific interest.

At the present time there are four WGs:

1. Education Matters WG
2. European Matters WG
3. Professional Issues WG
4. ER-WCPT Foundation WG

The Executive Committee (EC) following each General Meeting (GM) of the European Region will review the number of WGs.

They are established by the EC and must act within the remit of the EC following the mandate from the GM in order to achieve the strategic objectives of the European Region (see last page)

Composition of the Education, EU Matters and Professional Issues WGs:

1. A member of the EC will be appointed as chairman of each WG.
2. For the work period 2018-2020, and after the GM, the EC will invite Member Organisations (MOs) to nominate physiotherapists who are members of their MO to join the WGs.
3. The EC decides the composition and size of the WGs at its first meeting after the GM.
4. Selection of WG members will be based on the following principles:
 - a. Competence and experience in the WG domain
 - b. Cultural and geographical representation
 - c. Balance between continuity and change

Composition of the ER-WCPT Foundation WG:

1. The EC will select the chair of the Foundation WG from among those appointed to the Foundation WG.
2. After each GM, the EC will invite:
 - a. MOs to nominate physiotherapists with experience in gaining EU funding as a criterion for selection.
 - b. ENPHE to nominate a candidate, who fulfils the same requirements.
3. All nominated will have the following skills:
 - a. Reviewing EU content;
 - b. Reviewing Methodology;
 - c. Writing EU funding proposals;
 - d. A level C in English.
4. The composition of the WG will be as follows:
 - a. 3 or 4 members selected from the MOs candidates
 - b. 1 member proposed by ENPHE

Term of office and procedure

1. The term of office for the WGs is from one GM to the end of the next GM.
2. There will be four meetings in total during the period 2018 - 2020:
 - 1st - September – October 2018
 - 2nd - January – February 2019
 - 3rd – September 2019 – Joint WGs meeting at the venue of the next GM in order to discuss cross issue topics
 - 4th – January – February 2020

Sometimes meetings are held in conjunction with other events such as a conference, events of the MOs or an EC meeting.

In the case of the ER-WCPT Foundation WG there will be in principle only one meeting per year.



For every WG meeting two full days of work will be allocated in order to ensure the development of the documents according to their time plan for delivery at the 2020 GM and circulation for comments among the MOs as required.

3. The Chairman of the WG, in co-operation with the General Secretary, will be responsible for the agenda and call of all meetings.
4. The distribution of tasks and responsibility and a time plan for all projects will be determined at the first meeting.
5. The General Secretary is responsible for taking minutes at the WG meetings and secretariat issues related to WG activities.
6. Expenses for members of the WGs to attend their meetings are the responsibility of their own MO. The expenses of the Chairman of the WG and the General Secretary are covered by the European Region budget, except for the Chairman of the Foundation WG.

Those appointed to the WGs will carry that mandate for the whole period and they will be supported to participate in the following GM to present the work of the Group. They can be observers in addition to the MOs delegation.

Activities of the WGs

1. The recommendation for activities of each WG is approved at each GM
2. Although a mandate for the activities of each WG is agreed at the GM, these can be subject to change in response to justifiable circumstances.
3. The tasks of the WGs are to fulfil the mandate from the GM answering the needs of the MOs in order to achieve the current European Region strategic objectives.

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European Region Strategic Plan for the Period 2018 – 2022

European Region of the WCPT Vision

Enabling People in Europe to live active healthy lives



European Region of the WCPT Mission

Leading, promoting and representing the Physiotherapy profession in the European Region by driving excellence in education, practice and research, advocating and influencing health policy



Strategic Objectives

1. Demonstrate the value and impact of Physiotherapy

2. Physiotherapists are recognised as autonomous professionals

3. Promote excellence in Physiotherapy education, practice and research

4. Engage in relevant policy development at EU and national level